

Parent Memo
TEEN ADVENTURE, ENTERING GRADES 7TH-9TH

Welcome to the Westboro Recreation Department's Pee Wee Playground Program. It is our goal to provide a safe, rewarding and fun-filled experience for your children. To that end, WE ASK THAT YOU FAMILIARIZE YOURSELF WITH THE FOLLOWING POLICIES. We also ask that you discuss these policies with your child(ren). If you have any questions or comments, please do not hesitate to contact us. We will do everything possible to see that it meets your needs.

Program Times and Pick-Up/Drop-off Policy: Each session is Monday-Thursday. Times of program days will vary depending on the trip/volunteer project that is scheduled that week. We ask that you please adhere to all pick up and drop off policies. Late pick ups or dismissals may be subject to an additional charge.

Behavior: We want all kids to participate and have fun during our programs. The staff makes every effort to ensure all kids are engaged and involved. No child is allowed to leave the program under any circumstances without permission from parents & staff. For serious misbehavior such as hitting, fighting, biting, harassing, foul or abusive language/gestures, vandalism, possession of dangerous items, or other inappropriate behavior, children may be suspended or expelled from the program without prior warning. We also have a no tolerance policy regarding bullying.. We will do our best to identify instances of bullying and handle them appropriately. ***Should your child relate any such instance to you at home, please feel obligated to notify us. We want children and their parents to feel that they are safe here at playground.***

Injuries: While we want everyone to have a fun, happy, and injury free time at our program we realize that injuries can happen. Our staff are all CPR certified and have first aide training. Each program is equipped with ice packs, band aids, gauze and other basic first aid necessities. Staff are trained to assess injuries and call parents upon any serious injury. Injuries that require minimal attention (i.e. scrapped knee) will not result in a phone call to parents, but we will notify you at pick up to discuss.

Medication: Staff are NOT ALLOWED to administer ANY type of medication. The only exception to this is an Epi – Pen. We will need parental and physician approval. . Parents can find the form to arrange this on our website or come by the Rec office.

Volunteer: Volunteering will consist of 3-4 hours of community service. We have partnered with the Senior Center and Community Harvest. This is a chance for the kids to give back to the community in a fun way. Volunteer days are MONDAYS. Times will vary, and will be outlined in the itinerary. Kids should plan on volunteering for 3-4 hours in the morning (I.E. 9A-12P).

Trips: There are three trips planned per week. All trips will leave and return to the Hastings School. Some trips will return later or earlier than others. Each week we will send out an itinerary for the week outlining pick up and drop off times. Kids will have the option to either bring lunch, purchase lunch. In some cases LUNCH WILL BE INCLUDED. Details about lunch will be included in the trip itinerary.

What to wear & bring: Kids should come dressed in comfortable clothing, it will more than likely be hot during our trips, so please have kids dressed appropriately.

Photography/Social Media: As noted in the waiver you accept during registration, there might be some photography of your children for the Recreation Departments use in brochures and other promotional materials; this includes social media. Our social media platform consists primarily of Facebook. If you have any objections to your childs photo being used on our social media sites/ promotional materials please let us know and we will be sure to refrain from using pictures that include your child.

We are looking forward to a great Summer with you and your children! Please feel free to reach out to me at any point with any comments, concerns, or questions!
See you on the playground!

Jenn Kirkland
Program Coordinator
508-366-3066, jkirkland@town.westborough.ma.us