

Lake Chauncy Waterfront Director

Job Description: The Waterfront Director reports to the Westborough recreation director and manages a staff of 15-20 lifeguards and swim instructors.

Qualifications:

1. Have a current Waterfront Lifeguarding certification with corresponding certifications in CPR/AED for the Professional Rescuer and First Aid.
2. WSI certification
3. Experience in lifeguarding non-pool settings preferred (open water).
4. Have leadership/managerial experience.
5. Be at least 21 years old.

Responsibilities:

1. Schedule lifeguards and swim instructors.
2. Train new staff.
3. Manage any waterfront emergencies.
4. Lead in-service trainings for staff on a weekly/bi-weekly basis.
5. Lifeguard daily.
6. Supervise and formally evaluate staff.
7. Lead orientation meeting and beach season opening/closing procedures.
8. Report staff payroll hours to director.
9. Ensure overall safety, enforcement of the beach rules, and quality of swim lessons.
10. Communicate effectively with parents and other beach patrons.
11. Manage money collection from beach pass sales.
12. Perform all other duties and roles assigned by the director or assistant director.
13. Beach is open 7 days a week, flexible schedule preferred.

Interested candidates should send resumes to jkirkland@town.westborough.ma.us

Formal job description available at www.westbororec.com